



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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Office (509) 962-7506

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Building Partnerships – Building Communities

October 17, 2017

IOOF Lodge 20  
Attn: Howard Lyman  
PO Box 154  
Ellensburg, WA 98926

RE: IOOF Boundary Line Adjustment (BL-17-00006)

Parcel Numbers	Map Numbers
503634	18-18-36010-0001
513634	18-18-36010-0003
744134	18-18-36077-0096
474134	18-18-36077-0075

Dear Applicants,

Community Development Services is in receipt of the above referenced application. The application has been deemed complete and **Conditional Preliminary Approval** is hereby granted. Pursuant to Kittitas County Subdivision Code Chapter 16, please note the following items must be completed prior to final approval of the BLA and must be submitted to our offices for review:

1. A preliminary survey displaying legal descriptions, the new acreage, and lot dimensions of each parcel must be submitted to our office for approval prior to recording.
2. Full year's taxes need to be paid for all tax parcel numbers per requirement of the Kittitas County Treasurer's Office. **Please contact this office when this is accomplished as the Treasurer's office will not be aware of your pending application.** No paper work or receipt is required just a phone call or an email will suffice.

If you have any further questions, please feel free to contact me at (509)-962-7637.

Sincerely,

Chelsea Benner  
Staff Planner  
Chelsea.benner@co.kittitas.wa.us